



# Solar Victoria **Solar** for Apartments Grant Program

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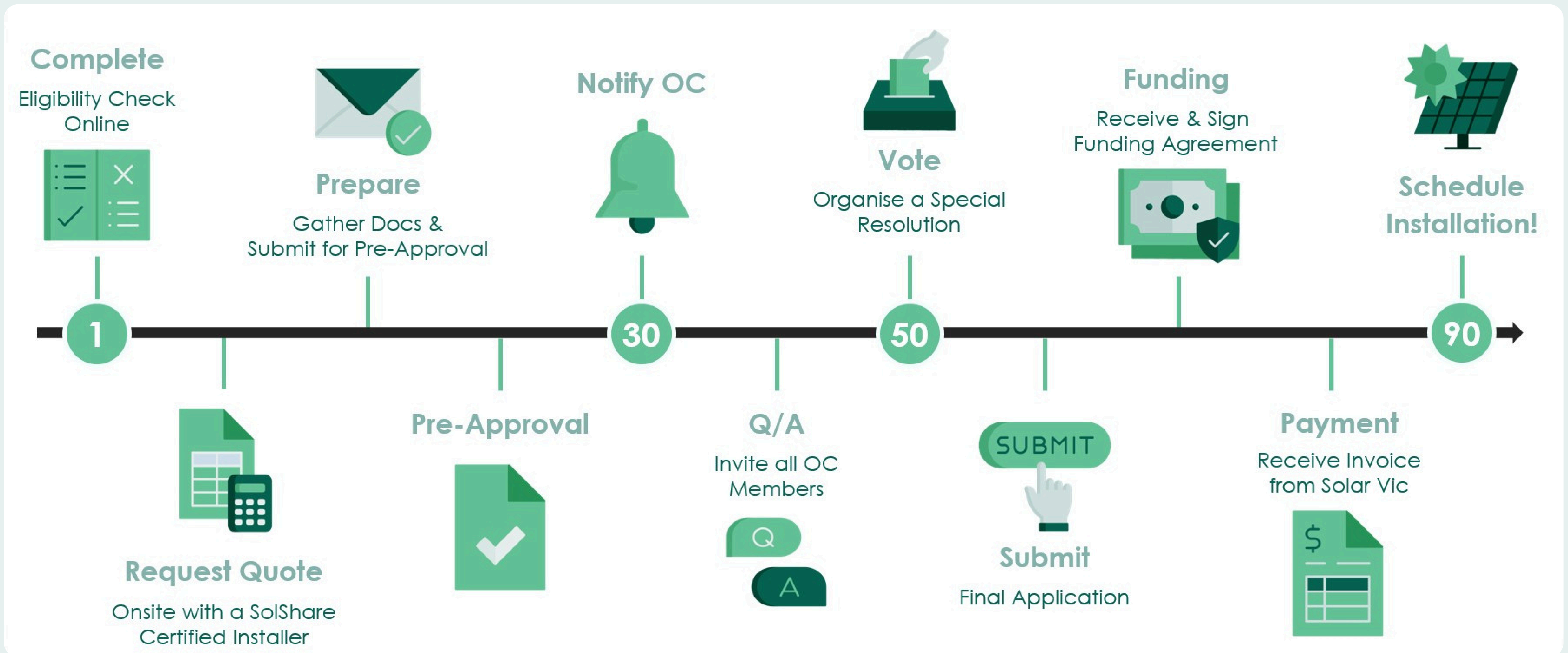
*Round 2*

An aerial photograph of a modern, multi-story apartment building. The building has a white facade and balconies with greenery. The roof is flat and covered with solar panels. The building is surrounded by trees and other residential buildings in the background.

Application Process

Step	Task	Time Frame	Responsible Party
1	Complete Allume <u>Solar Assessment</u> request form.	ASAP	OC / OC Manager
2	Send through electricity meter board photos or electricity bills to Allume.	ASAP	OC / OC Manager
3	Allume to check building eligibility and provide a Solar Assessment (Feasibility Study).	1 - 5 business days	Allume
4	Share information with your owners corporation.	ASAP	OC / OC Manager
5	Schedule Shared Solar Q&A session with Allume via <a href="#">this link</a> .	ASAP	OC / OC Manager
6	Allume introduces SolShare certified solar installer(s). <i>*Allume ensures they are also a Solar Victoria certified installer</i>	ASAP	Allume
7	SolShare certified installer(s) attends site and then provides final costings and quote (includes assessment of meter board and rooftop). <i>*Onsite quotes may vary from Solar Assessment</i>	5 - 15 business days	Solar Installer
8	Submit rebate application to secure funding.  Documents required: <ul style="list-style-type: none"> <li>• Plan of subdivision</li> <li>• Nominated Solar Installer details</li> <li>• Proposed number of lots</li> <li>• 2x OC committee member contact details (e.g. chairperson, secretary)</li> </ul>	ASAP	OC / OC Manager
9	Solar installer arranges for DNSP pre-approval.	ASAP	Solar Installer
10	Solar installer submits final quotation to unlock final application documents.  Solar Victoria provides Template Resolution Ballot and OC Approval form for OC to undertake a Special Resolution.	ASAP	Solar Installer/ Solar Victoria
11	OC completes Special Resolution via voting ballot and submits final documentation (final number of lots submitted). <i>*A special resolution allows full uptake for the entire building</i>  <b>Special Resolution</b> (≥75% Yes) <u>or</u> <b>Interim Special Resolution</b> (≥50% Yes and ≤25% No)	70 day limit	OC / OC Manager
12	<b>OPTIONAL:</b> Organise finance if required. <i>*Allume can provide options if requested</i>	As required	OC / OC Manager
13	Solar Victoria provides final approval.	ASAP	Solar Victoria
14	Arrange installation date with installer and complete installation.	120 days	OC / OC Manager & Solar Installer

# Timeline of **Steps** for Round 2





**Contact us for more information**

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