



Solar Victoria

Solar for Apartments grants

Round 1: Application Process Stage 2





Stage 2

Step	Stage 2	Time Frame	Responsible party
1	Receive pre-approval from Solar Victoria	90 days commences	Solar Victoria
2	Notify building owners/landlords of opportunity	ASAP	OC / OC manager
3	Request an on site quote from a SolShare certified solar retailer (Also needs to be a an authorised Solar Victoria retailer) *Allume can provide an introduction to a suitable retailer	ASAP	OC/OC manager Solar retailer
4	SolShare certified retailer attends site and then provides final costings and quote (includes assessment of meter board and roof) *On site quotes may vary from feasibility studies due to on site conditions	5-15 business days	Solar retailer
5	Re-engage with your OC that they are satisfied with the quote	ASAP	OC/OC Manager
6	Undertake voting ballot on solar installer quote: <ul style="list-style-type: none">• Special Resolution ($\geq 75\%$ Yes) or Interim Special Resolution ($\geq 50\%$ Yes and $\leq 25\%$ No)• Solar Victoria provides a template voting ballot when pre-approval is given	28 days	OC/OC manager



Stage 2 - Continued

Step	Stage 2	Time Frame	Responsible party
7	Prepare documents for Stage 2 (Full Application): <ul style="list-style-type: none">• OC letter of support (certifying special resolution has been passed). Solar Victoria provides letter template• Specify how many apartments will be connected (if not full building)• Solar retailer final quote & banking form for grant payment	ASAP	OC/OC manager
8	Complete final application form and submit to Solar Victoria	90 days deadline from Step 1	OC/OC manager
9	Notify Allume of submission (to allow stock allocation of SolShare's)	ASAP	OC / OC manager
10	Receive funding agreement from Solar Victoria and sign	Within 28 days of Step 8	OC / OC manager Solar Victoria
11	OPTIONAL: Organise finance if required. *Allume can recommend options if required	As required	OC / OC manager
12	Arrange installation date with retailer and sign contract with retailer for project delivery	As required	OC / OC manager Solar retailer



Allume

Share the Power



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